

MY University, Islamabad

Institutional Performance Evaluation (IPE) Compliance Report

Sr. No.	HEC's Observations/ Recommendations	University's Response	Annex
1	It is suggested that the Vision/Mission statements be reviewed by a committee and consequently approval of the same may be sought by the statutory body.	The Vision/Mission statements are revised by a committee. The minutes are presented to MYU executive committee, which after the recommendations, will be presented to BOG in the upcoming meeting.	Annex-1
2	Various key administrative positions should be advertised and filled by Regular staff.	HR has been given the task to advertise the key administrative positions after seeking approval from BoG. All key positions are advertised and filled subsequently.	Annex-2.
3	To enhance and promote Research Culture in the University, a scheme of Research benefits for the faculty should be considered.	ORIC department has been established to enhance research culture in MY university. A draft proposal has been made by the Office of the Registrar regarding the research benefits that has been incorporated in MY University employees' handbook which is duly approved by the BoG.	Annex-3
4	As per HEC Policy, Director QEC should be invited to all statutory body meetings as an observer.	Director QEC has been invited to all statutory meetings as an observer.	Annex-4.
5	A regular Director P&D along with sufficient staff may be hired for effective implementation of all plans of the University.	The process to start P & D department is initiated.	
6	The University must prepare Annual Procurement Plan of all the projects.	The university has prepared the annual procurement plan for year 2021-22.	Annex-5

7	University Organogram should be approved by BoG and same along with Vision/Mission be uploaded on university website.	The university organogram is revised by the executive committee, the recommendations of the same will be approved by the BoG.	Annex-6
8	Meetings of statutory bodies like BoG, Executive committee, Academic Council etc. should be held according to the University Act.	Meetings of statutory bodies like BoG, Executive committee, Academic Council etc. are held on regular basis as per an approved calendar.	Annex-7.
9	Training on Turnitin software may be arranged for faculty members as well as for students along with acquiring it.	The university has initiated the process to acquire Turnitin software. Moreover, trainings will be arranged after the acquisition.	
10	Conflict of Interest policy for avoiding conflict of interest at the level of each statutory body may got approved by the statutory body.	Conflict of Interest policy has been approved by the Executive Committee in its 4 th Meeting.	Annex-8.
11	Statistical Reports of feedback forms be regularly discussed in respective Board of Studies for further improvements.	Board of Studies meeting of Electrical Engineering department has been conducted. The committee reviewed the statistical reports of feedback forms.	Annex-9.
12	The University should take appropriate measures towards acquiring and onward usage of digital library.	The university is in the process to acquire digital library.	
13	Health facilities at the campus needs to be improved.	University has established a healthcare unit for students and staff where first aid treatment is available.	
14	Alumni and graduate students survey be taken, completed and discussed regularly in time.	Alumni and graduate students survey have been conducted and discussed.	Annex-10
15	A proper mechanism of communicating public information, rules and regulations must be established.	Website and Prospectus is the medium used to communicate with general public. Furthermore, official accounts of university on social media have been activated to ensure the transparency and ease of access.	

		www.myu.edu.pk/information	
16	Notifications regarding constituting program teams (PTs) and assessment teams (ATs) needs to be issued by the Registrar.	Notifications regarding constituting program teams (PTs) and assessment teams (ATs) are issued by the Registrar.	Annex- 11
17	Summarized Executive Summaries of SARs should be approved by the VC on annual basis.	Summarized Executive Summaries of SARs are approved by the VC on annual basis.	Annex-12
18	Appropriate safety measures such as fire alarms and fire extinguishers be deployed at proper places within the University campus including laboratories.	University has taken measures to ensure the safety of its staff. Fire alarms and fire extinguishers have been deployed at various points.	Annex-13
19	Assessment team reports towards SARs should be prepared by the Convener of AT Team and duly signed copies by all the members of AT Team should be submitted to the QEC for further action.	Assessment team reports towards SARs are prepared by the Convener of AT Team and duly signed reports are submitted to the QEC for further action.	Annex-14
20	Career Development center, Business Incubation Center and job placement office should be established.	The university is in the process to initiate Career Development center, Business Incubation Center and job placement office.	
21	The university should enhance scholarships to needy students.	University is providing scholarships to more than 10% of total student body as per HEC criteria. A comprehensive list of students availing scholarships is attached.	Annex-15
22	Various Laboratories needs to be operational on urgent basis.	All the established labs in MY university are fully operational and functional.	Annex-16
23	Industrial linkages may be enhanced.	The university is in collaboration with industry to enhance industrial linkages. The different MoUs with various industries are attached.	Annex-17

24	Hostel facility may be provided to the students.	University has provided hostel facility to both boys and girls in a nearby society. A copy of MoUs is attached.	Annex-18
25	University needs to have integrated online portal to facilitate students.	The University has acquired a dedicated online portal/LMS by EDUSERV. The link to access the LMS is as follows https://lms.myu.edu.pk/	
